

Officer Decision Record



This form records an officer decision and is published in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 and the Openness of Local Government Bodies Regulations 2014.

Decision Maker:	Janet Waggott, Chief Executive
Lead Officer:	Alison Hartley, Solicitor to the Council
Title of Decision:	Award of contract for microphones and associated equipment for the Council Chamber
Ward(s) Affected:	All
Type of Decision:	<input type="checkbox"/> Key decision <input type="checkbox"/> Non-key decision discharging (or connected to the discharge of) an Executive function <input type="checkbox"/> Specific delegation from Council or Committee <input type="checkbox"/> Grant of permission / licence <input type="checkbox"/> Affecting the rights of an individual <input checked="" type="checkbox"/> Awarding a contract or incurring expenditure which materially affects the financial position of the Council <input type="checkbox"/> Decision under urgency
Details of decision:	RESOLVED: To award the contract for the supply of microphone and associated equipment for the Council Chamber.
Reason for decision:	The current microphone system is down to a minimum level of functioning and is around 10 years old. In order to ensure an effective delivery of the decision-making process, the Council needs a new microphone system for its decision-making meetings. The contract award has been undertaken following a procurement process.

Alternative options considered and rejected:	The current microphone system is obsolete therefore making it difficult to hold decision making meetings at the Council. The Council has no alternative but to purchase new equipment.
Member Interests: <i>(Name of any Member who has declared a conflict of interest in relation to the decision and details of any dispensation granted by the Head of Paid Service if appropriate)</i>	None.
Legal, Financial or other implications:	The Council has followed it's Contract Procedure rules and the costs for the contract are within the allocated budget.
Background papers:	None.
Contact details for further information:	Palbinder Mann, Democratic Services Manager pmann@selby.gov.uk
Signed:	<i>Signature redacted</i> Janet Waggott Chief Executive
Date of Decision:	01/04/2022